



## MPO Transportation Policy Board

Wednesday, September 20, 2017 | 9:00 AM

Second Floor Conference Room of the Nashville MTA Music City Central Station  
400 Charlotte Avenue in Nashville, Tennessee

### 1. ACTION ITEM: Approve August 16, 2017 Meeting Minutes (attachment)

### 2. Public Comment

### 3. MPO Chair’s Report

### 4. ACTION ITEM: Adopt Amendments to the FYs 2017-2020 TIP (attachment)

The MPO has proposed the following amendments to the *Transportation Improvement Program* (TIP). A 21-day public review and comment period and two public hearings are required prior to adoption by the Board.

More information about the TIP is available at [NashvilleMPO.org/plans\\_programs/tip/](http://NashvilleMPO.org/plans_programs/tip/).

#### SCHEDULE:

- 8/2 – TCC Endorsement
- 8/16 – TPB Endorsement
- 8/17-9/20 – Public Review and Comment Period
- 9/6 – First Public Hearing (TCC)
- 9/20– Second Public Hearing / Adoption (TPB)

Amendment #	TIP #	RTP #	Project Name	Sponsor	Action
2017-033	2016-14-228	1014-216	I-24 E Interchange Modification at Hickory Hollow Parkway	Metro Nashville	Add work phases/funding
2017-034	2017-76-041	Consistent	Cedar Creek Greenway – Phase 1	City of Mt. Juliet	Add project
2017-035	2011-15-135	Consistent	Fare Collection Equipment Purchase & Replacement; Smartphone Readers	Nashville MTA	Add funds
2017-036	2014-15-009	Consistent	Music City Central Renovation	Nashville MTA	Add funds; edit title/scope
2017-037	2017-15-042	Consistent	MTA Building Rehabilitation (Myatt)	Nashville MTA	Add project
2017-038	2017-85-043	Consistent	Park & Ride Intermodal Centers for Middle TN Commuter Rail	RTA	Add project
2017-039	2017-85-044	Consistent	Track Rehabilitation & Maintenance	RTA	Add project
2017-040	2016-212-224	Consistent	Main St (SR-6/US-31N) and Donald F. Ephlin Pkwy Signage and Landscaping	City of Columbia	Add funds
2017-041	2017-66-045	Consistent	SR-96 W Multi-Use Trail – Phases 1 and 2	City of Franklin	Add project
2017-042	2014-611-031	Consistent	Hunters Bend Elementary School	City of Franklin	Add funds

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Amendment #	TIP #	RTP #	Project Name	Sponsor	Action
2017-043	2014-66-053	Consistent	Nolensville Elementary School	Town of Nolensville	Add funds
2017-044	2016-84-231	1624-109	SR-99 (US-412) Interchange Modification	TDOT	Add type of work; Add funds
2017-045	2017-61-035	1062-137	Mack Hatcher Parkway West Extension	TDOT	Edit Type of Work; Add funds
2017-046	2017-56-046	Consistent	Millersville Multimodal Connectivity (Phase 1)	City of Millersville	Add project
2017-047	2017-76-047	Consistent	Woodridge Place Sidewalks	City of Mt. Juliet	Add project
2017-048	2017-46-048	Consistent	Mercury Boulevard Sidewalks	City of Murfreesboro	Add project
2017-049	2017-16-049	Consistent	Opry Mills Multi-Use Path	Metro Nashville	Add project

**RECOMMENDATION: Hold public hearing and adopt MPO Resolution 2017\_006, approving amendments to FY17-20 TIP.**

#### **5. ACTION ITEM: Adopt Transportation Policy and Planning Agreement**

On August 30, the MPO Planning Oversight Committee endorsed the Transportation Policy and Planning Agreement for consideration by the MPO board. This document formalizes the sponsorship agreement between the MPO and the GNRC for the administration of the federally-required metropolitan planning process across the designated Metropolitan Planning Area in accordance with the provisions of Title 23, Part 450 of the Code of Federal Regulations.

**RECOMMENDATION: Adopt Transportation Policy and Planning Agreement.**

#### **6. MPO Director's Report**

#### **7. Other Business**

**Adjourn until October 18, 2017**

**Agenda Item 1: August 16, 2017 Meeting Minutes**

**MINUTES**  
**Of the**  
**EXECUTIVE BOARD**  
**of the**  
**Nashville Area Metropolitan Planning Organization**  
**August 16, 2017**

Attendees: Mayor Rogers Anderson, Mayor Bernie Ash, Mayor Megan Barry, Mr. Steve Bland, Mayor Howard Bradley, Vice-Mayor David Briley, Mayor Paige Brown, Mayor Ernest Burgess, Mayor Jill Burgin, Mayor Jamie Clary, Mayor John Coombs, Ms. Sabrina David, Mayor Dean Dickey, Mr. Gerald Herman (for Mayor Michael Arnold), Executive Anthony Holt, Mayor Randall Hutto, Mr. Jim Kerr (for Mayor Shane McFarland), Mr. Victor Lay (for Mayor Rick Graham), Mayor Ken Moore, Mayor Charlie Norman, Mr. Toks Omishakin (for Gov. Bill Haslam), Mr. Jeff Peach (for Mayor Mary Esther Reed), Mr. Michael Skipper, Mayor Ann Schneider, Mayor Ken Wilber

**Approve July 19, 2017 Meeting Minutes**

Mayor Randall Hutto, Chair, opened the meeting at 9:00 a.m. Mayor Megan Barry moved to approve the July 19, 2017 meeting minutes with Mayor John Coombs seconding. The motion passed unanimously.

**Public Comment**

There was no public comment.

**Chair's Report**

Mayor Hutto said that Mayor Ernest Burgess, Mayor Ken Moore, Mr. Mark Cates, Ms. Michelle Lacewell and himself met with Lt. Gov. McNally last week to discuss the legislation regarding weighted voting. The Lt. Gov. said that he thought that using lane miles instead of weighted voting was prohibited based on the language of the legislation. Mayor Hutto said that they let Lt. Gov. McNally know that the mayors across the region are concerned about this issue. The Lt. Gov. said that his staff will work with MPO staff and board members to identify a possible solution.

Mayor Burgess said that the discussion was constructive. He said the Lt. Gov. asked a lot of questions. The Lt. Gov. asked for the numbers on the federal aid lane miles would be and staff will provide that information to his staff. There will probably have opportunities for further discussions.

Ms. Michelle Lacewell, Interim MPO director, said that the conversation was good and we were able to communicate the value of weighted voting to MPO members and why it matters to the region.

Mayor Ken Moore agreed that the meeting went well, however there was neither a yes nor no given by the Lt Gov. The Lt. Gov. wanted to talk with other senators from the region. Mayor Moore said that he shared this information with his State Senator.

Mayor Hutto said that he appreciated TDOT and FHWA working with us toward the goal of integration. He thanked Mayor Mary Esther Reed and her committee for their work on the MOA over the past year.

**Endorse Amendments to the FYs 2017-2020 TIP**

Ms. Anna Emerson, MPO staff, briefly went over the proposed amendments. A 21-day public review and comment period are required as well as two public hearing prior to adoption by the Board.

Mayor Wilber moved to endorse the amendments for public review and comment. Mayor Barry seconded and the motion passed unanimously.

<b>Amendment #</b>	<b>TIP #</b>	<b>RTP #</b>	<b>Project Name</b>	<b>Sponsor</b>	<b>Action</b>
2017-033	2016-14-228	1014-216	I-24 E Interchange Modification at Hickory Hollow Parkway	Metro Nashville	Add work phases/funding
2017-034	2017-76-041	Consistent	Cedar Creek Greenway – Phase 1	City of Mt. Juliet	Add project
2017-035	2011-15-135	Consistent	Fare Collection Equipment Purchase & Replacement; Smartphone Readers	Nashville MTA	Add funds
2017-036	2014-15-009	Consistent	Music City Central Renovation	Nashville MTA	Add funds; edit title/scope
2017-037	2017-15-042	Consistent	MTA Building Rehabilitation (Myatt)	Nashville MTA	Add project
2017-038	2017-85-043	Consistent	Park & Ride Intermodal Centers for Middle TN Commuter Rail	RTA	Add project
2017-039	2017-85-044	Consistent	Track Rehabilitation & Maintenance	RTA	Add project
2017-040	2016-212-224	Consistent	Main St (SR-6/US-31N) and Donald F. Ephlin Pkwy Signage and Landscaping	City of Columbia	Add funds
2017-041	2017-66-045	Consistent	SR-96 W Multi-Use Trail – Phases 1 & 2	City of Franklin	Add project
2017-042	2014-611-031	Consistent	Hunters Bend Elementary School	City of Franklin	Add funds
2017-043	2014-66-	Consistent	Nolensville Elementary	Town of	Add funds

<b>Amendment #</b>	<b>TIP #</b>	<b>RTP #</b>	<b>Project Name</b>	<b>Sponsor</b>	<b>Action</b>
	053		School	Nolensville	
2017-044	2016-84-231	1624-109	SR-99 *(US-412) Interchange Modification	TDOT	Add type of work; Add funds
2017-045	2017-61-035	1062-137	Mack hatcher Parkway West Extension	TDOT	Edit Type of Work; Add funds
2017-046	2017-56-046	Consistent	Millersville Multimodal Connectivity (Phase 1)	City of Millersville	Add project
2017-047	2017-76-047	Consistent	Woodridge Place Sidewalks	City of Mt. Juliet	Add project
2017-048	2017-46-048	Consistent	Mercury Boulevard Sidewalks	City of Murfreesboro	Add project
2017-049	2017-16-049	Consistent	Opry Mills Multi-Use Path	Metro Nashville	Add project

### **Updated Resolution to Major Roadway Network**

Ms. Lacewell said that a request to add a roadway to the functional classification network was added after the last meeting. To accommodate this requires the proposed list has been revised and the updated resolution needs to be endorsed.

Mayor Howard Bradley moved to adopt the updated Resolution 2017\_004 requesting amendments to the major roadway network and functional classification system. Mayor Barry seconded and the motion passed unanimously.

### **FY 2018 Unified Public Work Program (UPWP)**

Ms. Lacewell said that the draft of the FY 2018 UPWP has been out for the required 7-day public review and comment period. To-date no comments have been received.

Mayor Hutto opened the public hearing. There was no public comment. Mayor Hutto closed the public hearing.

Mayor Burgess moved to adopt the Resolution 2017\_005 approving the FY2018 UPWP with Mayor Moore seconding. The motion passed unanimously.

### **Amendments to MPO Bylaws**

Ms. Lacewell said that since the July Board meeting the staff has worked to clarify any remaining questions/concerns from TDOT and FHWA. The Resolution 2017\_007 amends the Bylaws to support the integration of the MPO program and administration into the Greater Nashville Regional Council.

Mr. Toks Omishakin said that the MPO team has done a good job coordinating with TDOT and that TDOT has never taken a position of standing in the way of what the region wants. They just wanted to make sure that due diligence was done by the state transportation agency. He said that there are still a few questions that need answering but can be answered at a later date. He was pleased that the Planning Oversight Committee will now include TDOT. He said that they are ready to move forward

Mayor Burgess asked if they were not already on the Policy Board. Ms. Lacewell said yes they do but they have now been added to the Policy Oversight Committee. Mayor Burgess said that this group has always worked well together with few major differences and this needs to continue.

Vice-Mayor David Briley said that Nashville and the region have worked well together for the past 50 years. He said that now we are faced with a situation that could undermine this relationship. He said that Nashville is committed to continuing the regional collaboration but there is no guarantee that this will continue without correcting the issue of weighted voting. He said that with the 1/1 vote, Davidson County people might not feel as committed to the region as they now do. The idea of integration was to make for greater regional collaboration and planning and we are just glossing over the fact that we have a cancer in the MPO right now that may well prevent us from achieving anything that we aspire to. He said that he will abstain because losing weighted voting doesn't serve the constituents of Davidson County.

Ms. Sabrina David, FHWA, said that the agency appreciates being part of this process. She said that their main concern has been to make sure the process has been transparent and how decisions are being made.

Mayor Burgess said that the region must stick together especially with the growth that will be happening in the next 20 years. He said that a regular 40 minute trip this morning took 1 hour and 40 minutes and it won't get any better. This makes it imperative that this group continue to work together.

Mayor Barry said that the citizens of Davidson County must feel part of the process and have appropriate representation in this body. She said that the integration must move forward but the Board needs to commit to push the Legislators on the issue of weighted voting. It won't change if only Davidson County has this conversation with the Legislators.

Ms. Lacewell said that that the last "Whereas" in the Resolution acknowledges this body's continued commitment to address this issue as part of process.

Executive Holt said that the members need to continue to reach out to their Legislators on the issue of weighted voting.

Mayor Burgess moved to adopt MPO Resolution 2017\_007 to amend the MPO Bylaws. Mayor Wilber seconded and the motion passed unanimously with Vice-Mayor Briley abstaining.

Mayor Barry moved that a plan of action to deal with weighted voting be presented at the next Board meeting and endorsed. Executive Holt seconded and the motion passed unanimously.

## **MPO Director's Report**

Ms. Lacewell said the Planning Oversight Committee needs to have two individuals appointed by the Chair who represent a small city the urbanized area and a county government. Mayor Hutto named Mayor Ann Schneider of Springfield and Mayor Charlie Norman of Maury County. These appointments need to be approved today so the committee can meet prior to the next Board meeting to review the Sponsorship agreement. Ms. Lacewell said that the staff will work with Metro, Murfreesboro, and TDOT to identify their designated representatives.

Mayor Wilber moved approve these appointments with Mayor Moore seconding. The motion passed unanimously.

Ms. Lacewell said that the RFP for the South Corridor Transit Feasibility Study is moving forward.

Ms. Lacewell asked if FHWA has received any information on the Executive Order President Trump signed yesterday on infrastructure. Ms. David said not yet.

Ms. Lacewell acknowledged that over the past year this process toward integration has been a slow/fast crawl. She said that she appreciated all of the work that the Board, Executive Committee, and the staff have done over the past year. She said that the Board should be very proud of the staff who are trying to make sure that the jurisdictions have the abilities to carry out activities and projects. She thanked the staff for the wonderful support to her over the past year.

With no further business, the meeting was adjourned at 9:39 a.m.

Date: \_\_\_\_\_

\_\_\_\_\_  
The Honorable Randall Hutto  
Chairman, MPO Executive Board

\_\_\_\_\_  
Michelle Lacewell, Interim MPO Director  
Secretary, Executive Board



**Agenda Item 4: Proposed Amendments to the FY17-20 TIP**

# MPO RESOLUTION 2017-006

## A RESOLUTION AMENDING THE TRANSPORTATION IMPROVEMENT PROGRAM FOR FEDERAL FISCAL YEARS 2017 THROUGH 2020

**WHEREAS**, the Nashville Area Metropolitan Planning Organization (MPO) is responsible for the development and adoption of a Transportation Improvement Program (TIP) for the metropolitan planning area in cooperation with the state, local governments, and public transit operators; and

**WHEREAS**, on November 16, 2016, the MPO adopted the TIP for federal fiscal years 2017 through 2020 to advance projects contained within the MPO's Regional Transportation Plan; and

**WHEREAS**, the TIP consists of a staged multi-year program of federally and regionally significant transportation improvement projects that are financially constrained by year and includes an annual element for Metropolitan Nashville and Davidson County, Maury County, Robertson County, Rutherford County, Sumner County, Williamson County, and Wilson County; and

**WHEREAS**, the MPO's Public Participation Plan allows the public and interested stakeholders a period of no less than 21 days to review proposed amendments to the TIP; and

**WHEREAS**, the following amendments have met all public noticing requirements, are consistent with the 2040 Regional Transportation Plan, and conform to the requirements of Title 23 Code of Federal Regulations Part 450.324;

**NOW, THEREFORE, BE IT RESOLVED** by the Executive Board of the Nashville Area Metropolitan Planning Organization, that the Fiscal Years 2017 through 2020 Transportation Improvement Program is amended as follows.

<b>Amendment#</b>	<b>Project Description</b>	<b>Proposed Change</b>
2017-033	I-24 E Interchange Modification at Hickory Hollow Parkway	Add work phases/funding
2017-034	Cedar Creek Greenway – Phase 1	Add project
2017-035	Fare Collection Equipment Purchase & Replacement; Smartphone Readers	Add funds
2017-036	Music City Central Renovation	Add funds; edit title/scope
2017-037	MTA Building Rehabilitation (Myatt)	Add project
2017-038	Park & Ride Intermodal Centers for Middle TN Commuter Rail	Add project
2017-039	Track Rehabilitation & Maintenance	Add project
2017-040	Main St (SR-6/US-31N) and Donald F. Ephlin Pkwy Signage and Landscaping	Add funds
2017-041	SR-96 W Multi-Use Trail – Phases 1 & 2	Add project
2017-042	Hunters Bend Elementary School	Add funds
2017-043	Nolensville Elementary School	Add funds
2017-044	SR-99/US-412 Interchange Modification	Add type of work; Add funds
2017-045	Mack Hatcher Parkway West Extension	Edit type of work; Add funds
2017-046	Millersville Multimodal Connectivity (Phase 1)	Add project
2017-047	Woodridge Place Sidewalks	Add project
2017-048	Mercury Boulevard Sidewalks	Add project
2017-049	Opry Mills Multi-Use Path	Add project

Adopted this 20<sup>th</sup> day of September, 2017 by the Executive Board of the Nashville Area Metropolitan Planning Organization.

Attest:

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The Honorable Mayor Randall Hutto  
Chairman, MPO Executive Board

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Michelle Lacewell  
Interim Director



NASHVILLE AREA

# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

### TIP Amendment # 2017-033

**TIP #:** 2016-14-228  
**2040 RTP ID:** 1014-216  
**Project:** I-24 E Interchange Modification at Hickory Hollow Parkway  
**Requested By:** Metro Nashville  
**Proposed Changes:** Add work phases/funding  
**Total Project Cost:** \$22,886,000

### FROM: \$2,005,000

<i>FY</i>	<i>Type of Work</i>	<i>Funding</i>	<i>Total</i>	<i>Federal</i>	<i>State</i>	<i>Local</i>
2017	PE-N	LOCAL	65,000	0	0	65,000
2017	PE-D	LOCAL	1,940,000	0	0	1,940,000
<b>Total</b>			<b>2,005,000</b>	<b>0</b>	<b>0</b>	<b>2,005,000</b>

### TO: \$22,886,000

<i>FY</i>	<i>Type of Work</i>	<i>Funding</i>	<i>Total</i>	<i>Federal</i>	<i>State</i>	<i>Local</i>
2017	PE-N	LOCAL	65,000	0	0	65,000
2017	PE-D	LOCAL	1,940,000	0	0	1,940,000
2018	ROW	LOCAL	1,000	0	0	1,000
2018	CONST	STATE	20,880,000	0	20,880,000	0
<b>Total</b>			<b>22,886,000</b>	<b>0</b>	<b>20,880,000</b>	<b>2,006,000</b>

### Amendment Description

This amendment proposes to add additional work phases to the project in the TIP along with associated funding: \$1,000 in local funds for ROW and \$20,880,000 in state funding for construction.

This project involves the creation of a full access diverging diamond interchange built in three phases: **1** – Widen the west side of Hickory Hollow Parkway and the existing bridge over I-24 and add a new exit ramp from I-24 EB and two new entry ramps at I-24 EB and WB. Lengthen the acceleration lane for the EB entry ramp and the deceleration lane for WB exit ramp to Hickory Hollow Pkwy. **2** – Widen the east side of Hickory Hollow Pkwy and the existing bridge over I-24 and complete the proposed intersection and grade separation on the proposed development site. **3** – Construction of the curb lines at the diverging diamond intersection locations.



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# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

**TIP Amendment # 2017-034**

**TIP #:** 2017-76-041  
**2040 RTP ID:** Consistent  
**Project:** Cedar Creek Greenway – Phase 1  
**Requested By:** City of Mt. Juliet  
**Proposed Changes:** Add project  
**Total Project Cost:** \$1,652,900

**TO: \$1,652,900**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2018	CONST	TAP	1,312,900	1,050,320	0	262,580
<b>Total</b>			<b>1,312,900</b>	<b>1,050,320</b>	<b>0</b>	<b>262,580</b>

### Amendment Description

This amendment proposes to add the project to the TIP with \$1,050,320 (federal) in Transportation Alternatives Program funds awarded to the City of Mt. Juliet by TDOT in 2016.

The Cedar Creek Greenway project entails construction of a multi-modal trail from Charlie Daniels Park to a trailhead on Golden Bear Gateway. The project also includes a pedestrian bridge, signage, trailheads, landscaping, a crosswalk signal, pedestrian lighting, and pedestrian amenities.



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# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

**TIP Amendment # 2017-035**

**TIP #:** 2011-15-135

**2040 RTP ID:** Consistent

**Project:** Fare Collection Equipment Purchase & Replacement;  
Smartphone Readers

**Requested By:** Nashville Metropolitan Transit Authority

**Proposed Changes:** Add funds

**Total Project Cost:** \$11,770,000

### **FROM: \$450,000**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2018	IMPLEMENTATION	FTA 5339	250,000	200,000	25,000	25,000
2019	IMPLEMENTATION	FTA 5339	100,000	80,000	10,000	10,000
2020	IMPLEMENTATION	FTA 5339	100,000	80,000	10,000	10,000
<b>Total</b>			<b>450,000</b>	<b>360,000</b>	<b>45,000</b>	<b>45,000</b>

### **TO: \$11,770,000**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2017	PURCHASE	LOCAL	3,560,000	0	0	3,560,000
2018	PURCHASE	FTA 5339	250,000	200,000	25,000	25,000
2018	PURCHASE	LOCAL	7,200,000	0	0	7,200,000
2018	PURCHASE	U-STBG	560,000	448,000	0	112,000
2019	PURCHASE	FTA 5339	100,000	80,000	10,000	10,000
2020	PURCHASE	FTA 5339	100,000	80,000	10,000	10,000
<b>Total</b>			<b>11,770,000</b>	<b>808,000</b>	<b>45,000</b>	<b>10,917,000</b>

### **Amendment Description**

This amendment proposes to add both local funding and U-STBG funding that was flexed to FTA in FY 2013 but not obligated to the project. The type of work has also been updated from “implementation” to “purchase” in order to better align with work phase definitions in the STIP.

The addition of these funds will allow for a system that will process smart media and mobile payments.



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# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

**TIP Amendment # 2017-036**

**TIP #:** 2014-15-009

**2040 RTP ID:** Consistent

**Project:** **From: Reseal Music City Central 4<sup>th</sup> & 5<sup>th</sup> Ave Horseshoes**

**To: Music City Central Renovation**

**Requested By:** Nashville Metropolitan Transit Authority

**Proposed Changes:** Add funds; revise project title and scope

**Total Project Cost:** \$5,511,605

### **FROM: \$2,511,605**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2017	IMPLEMENTATION	FTA 5307	1,625,000	1,300,000	162,500	162,500
2017	IMPLEMENTATION	FTA 5339	386,605	309,284	38,660	38,661
2018	IMPLEMENTATION	FTA 5307	500,000	400,000	50,000	50,000
<b>Total</b>			<b>2,511,605</b>	<b>2,009,284</b>	<b>251,160</b>	<b>251,161</b>

### **TO: \$5,511,605**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2017	CONSTRUCTION	FTA 5307	1,625,000	1,300,000	162,500	162,500
2017	CONSTRUCTION	FTA 5339	386,605	309,284	38,660	38,661
2017	CONSTRUCTION	FTA 5307	3,000,000	3,000,000	0	0
2018	CONSTRUCTION	FTA 5307	500,000	400,000	50,000	50,000
<b>Total</b>			<b>5,511,605</b>	<b>5,009,284</b>	<b>251,160</b>	<b>251,161</b>

### **Amendment Description**

This amendment proposes to add \$3,000,000 (federal) in FTA 5307 funds to the project from a portion of the proceeds from the sale of Clement Landport by the Nashville MTA. Additionally, it is requested that the project title be revised as indicated and that the scope be amended to include additional renovations to the Music City Central facility in order to maintain its State of Good Repair based on recent assessments.



NASHVILLE AREA

# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

**TIP Amendment # 2017-037**

**TIP #:** 2017-15-042  
**2040 RTP ID:** Consistent  
**Project:** MTA Building Rehabilitation (Myatt)  
**Requested By:** Nashville Metropolitan Transit Authority  
**Proposed Changes:** Add project  
**Total Project Cost:** \$4,650,650

**TO: \$4,650,650**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2017	CONSTRUCTION	FTA 5307	3,463,150	3,463,150	0	0
2018	CONSTRUCTION	FTA 5307	1,187,500	950,000	118,750	118,750
<b>Total</b>			<b>4,650,650</b>	<b>4,413,150</b>	<b>118,750</b>	<b>118,750</b>

### Amendment Description

This amendment proposes to add the project to the TIP with \$4,413,150 (federal) in FTA 5307 funds, some a portion of the proceeds from the sale of Clement Landport.

This project will entail the rehabilitation and renovation of administration and maintenance facilities on Myatt Drive, including the addition of office space, upgrading of lighting and controls, and electrical and mechanical repairs in order to maintain the facility's State of Good Repair.



NASHVILLE AREA

# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

**TIP Amendment # 2017-038**

**TIP #:** 2017-85-043

**2040 RTP ID:** Consistent

**Project:** Park & Ride Intermodal Centers for Middle TN  
Commuter Rail

**Requested By:** Regional Transit Authority

**Proposed Changes:** Add project

**Total Project Cost:** \$869,283

**TO: \$869,283**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2017	CONSTRUCTION	HPP	869,283	695,426	0	173,857
<b>Total</b>			<b>869,283</b>	<b>695,426</b>	<b>0</b>	<b>173,857</b>

### Amendment Description

This amendment proposes to add the project to the TIP with \$695,426 (federal) in repurposed HPP funding provided by the Tennessee Department of Transportation.

This project entails the construction of park and ride intermodal centers for the Nashville-Middle Tennessee commuter rail.





NASHVILLE AREA

# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

**TIP Amendment # 2017-039**

**TIP #:** 2017-85-044

**2040 RTP ID:** Consistent

**Project:** Track Rehabilitation & Maintenance

**Requested By:** Regional Transit Authority

**Proposed Changes:** Add project

**Total Project Cost:** \$1,500,000

**TO: \$869,283**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2018	CONSTRUCTION	FTA 5337	1,500,000	1,200,000	150,000	150,000
<b>Total</b>			<b>1,500,000</b>	<b>1,200,000</b>	<b>150,000</b>	<b>150,000</b>

### Amendment Description

This amendment proposes to add the project to the TIP with \$1,200,000 (federal) in FTA 5337 funding.

This project will provide for track rehabilitation and maintenance between Lebanon and downtown Nashville along the Music City Star rail line. Preventive maintenance is needed on the rail line in order to maintain the asset in a State of Good Repair. The project includes replacing ties, rebuilding crossings and installing panels, and surfacing 32,000 ft of track. These improvements are needed maintain safety and speed allowances on the line for commuter rail service.



NASHVILLE AREA

# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

**TIP Amendment # 2017-040**

**TIP #:** 2016-212-224

**2040 RTP ID:** Consistent

**Project:** Main St (SR-6/US-31N) and Donald F. Ephlin Pkwy Signage & Landscaping

**Requested By:** City of Columbia

**Proposed Changes:** Add funds

**Total Project Cost:** \$216,000

**FROM: \$116,000**

<i>FY</i>	<i>Type of Work</i>	<i>Funding</i>	<i>Total</i>	<i>Federal</i>	<i>State</i>	<i>Local</i>
2017	CONSTRUCTION	ENH (Roadscapes)	91,500	73,200	0	18,300
2017	CONSTRUCTION	LOCAL	24,500	0	0	24,500
<b>Total</b>			<b>116,000</b>	<b>73,200</b>	<b>0</b>	<b>42,800</b>

**TO: \$216,000**

<i>FY</i>	<i>Type of Work</i>	<i>Funding</i>	<i>Total</i>	<i>Federal</i>	<i>State</i>	<i>Local</i>
2017	CONSTRUCTION	ENH (Roadscapes)	91,500	73,200	0	18,300
2017	CONSTRUCTION	LOCAL	94,500	0	0	94,500
2017	CONSTRUCTION	L-STBG	30,000	24,000	0	6,000
<b>Total</b>			<b>216,000</b>	<b>97,200</b>	<b>0</b>	<b>118,800</b>

### Amendment Description

This amendment proposes to add \$24,000 (federal) to the project in unobligated L-STBG funds allocated to the City of Columbia in FY 2016. It also adds \$70,000 in local funds.

This project will install signage and landscaping at the intersection of Main Street (SR-6/US-31N) and Donald F. Ephlin Parkway.



NASHVILLE AREA

# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

**TIP Amendment # 2017-041**

**TIP #:** 2017-66-045  
**2040 RTP ID:** Consistent  
**Project:** SR-96 W Multi-Use Trail – Phases 1 & 2  
**Requested By:** City of Franklin  
**Proposed Changes:** Add project  
**Total Project Cost:** \$3,631,311

**TO: \$3,631,311**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2017	PE-N, PE-D	LOCAL	121,311	0	0	121,311
2018	ROW	LOCAL	760,000	0	0	760,000
2019	CONST	TAP	2,250,000	1,800,000	0	450,000
2019	CONST	LOCAL	500,000	0	0	500,000
<b>Total</b>			<b>3,631,311</b>	<b>1,800,000</b>	<b>0</b>	<b>1,831,311</b>

### Amendment Description

This amendment proposes to add the project to the TIP with \$1,800,000 (federal) in TAP funding awarded to the project through TDOT's Transportation Alternatives program.

This project will include the construction of a multi-use trail along New Highway 96 West (SR-96W), from Vera Valley Drive to 5th Avenue North (SR-106/US431) in Franklin. The City of Franklin has already constructed a multi-use trail from just west of Carlisle Lane to Vera Valley Drive using local funds.



NASHVILLE AREA

# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

TIP Amendment # 2017-042

TIP #: 2014-611-031

2040 RTP ID: Consistent

Project: Hunters Bend Elementary School

Requested By: City of Franklin

Proposed Changes: Add funds

Total Project Cost: \$453,184

**FROM: \$203,184**

<i>FY</i>	<i>Type of Work</i>	<i>Funding</i>	<i>Total</i>	<i>Federal</i>	<i>State</i>	<i>Local</i>
2017	PE-N, CONST	SRTS	203,184	203,184	0	0
<b>Total</b>			<b>203,184</b>	<b>203,184</b>	<b>0</b>	<b>0</b>

**TO: \$453,184**

<i>FY</i>	<i>Type of Work</i>	<i>Funding</i>	<i>Total</i>	<i>Federal</i>	<i>State</i>	<i>Local</i>
2017	PE-N, CONST	SRTS	203,184	203,184	0	0
2018	CONST	TAP	250,000	200,000	0	50,000
<b>Total</b>			<b>453,184</b>	<b>403,184</b>	<b>0</b>	<b>50,000</b>

### Amendment Description

This amendment proposes to add \$200,000 (federal) to the project in state TAP funds allocated to the City of Franklin by TDOT’s Transportation Alternatives Office.

This project includes improvements to two walking tunnels including retaining walls, earthwork, lighting, an emergency call box, and tunnel entrance rock surrounds near Hunters Bend Elementary School.



NASHVILLE AREA

# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

**TIP Amendment # 2017-043**

**TIP #:** 2014-66-053

**2040 RTP ID:** Consistent

**Project:** Nolensville Elementary School

**Requested By:** Town of Nolensville

**Proposed Changes:** Add funds

**Total Project Cost:** \$179,454

**FROM: \$101,250**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2017	PE-N, PE-D, ROW, CONST	SRTS	101,250	101,250	0	0
<b>Total</b>			<b>101,250</b>	<b>101,250</b>	<b>0</b>	<b>0</b>

**TO: \$179,454**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2017	PE-N, PE-D, ROW, CONST	SRTS	179,454	179,454	0	0
<b>Total</b>			<b>179,454</b>	<b>179,454</b>	<b>0</b>	<b>0</b>

### Amendment Description

This amendment proposes to add \$78,204 (federal) to the project in Safe Routes to School funds provided to the Town of Nolensville by TDOT.

This project includes the construction of 5,937 ft of sidewalk and curb and gutter, removal of deteriorated sidewalk, and striping and signage along Stonebrook Drive in the vicinity of Nolensville Elementary School.



NASHVILLE AREA

# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

### TIP Amendment # 2017-044

TIP #: 2016-84-231  
2040 RTP ID: 1624-109  
Project: SR-99 (US-412) Interchange Modification  
Requested By: TDOT  
Proposed Changes: Add PE-N; Add funds  
Total Project Cost: \$44,340,000

### FROM: \$1,300,000

<i>FY</i>	<i>Type of Work</i>	<i>Funding</i>	<i>Total</i>	<i>Federal</i>	<i>State</i>	<i>Local</i>
2017	PE-D	NHPP	400,000	360,000	40,000	0
2017	ROW	NHPP	900,000	810,000	90,000	0
<b>Total</b>			<b>1,300,000</b>	<b>1,170,000</b>	<b>130,000</b>	<b>0</b>

### TO: \$8,290,000

<i>FY</i>	<i>Type of Work</i>	<i>Funding</i>	<i>Total</i>	<i>Federal</i>	<i>State</i>	<i>Local</i>
2017	PE-D	NHPP	400,000	360,000	40,000	0
2018	PE-N	NHPP	90,000	81,000	9,000	0
2018	ROW	NHPP	7,800,000	7,020,000	780,000	0
<b>Total</b>			<b>8,290,000</b>	<b>7,461,000</b>	<b>829,000</b>	<b>0</b>

### Amendment Description

This amendment proposes to add \$6,291,000 (federal) to the project in NHPP funds, as well as add PE-N as an eligible type of work.

This project includes the modification of the I-65 interchange at SR-99 (US-412).



NASHVILLE AREA

# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

**TIP Amendment # 2017-045**

**TIP #:** 2017-61-035  
**2040 RTP ID:** 1062-137  
**Project:** Mack Hatcher Parkway West Extension  
**Requested By:** TDOT  
**Proposed Changes:** Edit Type of Work, Add funds  
**Total Project Cost:** \$67,539,000

**FROM: \$12,000,000**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2018	PE-N	NHPP	6,000,000	4,800,000	1,200,000	0
2018	PE-D	NHPP	6,000,000	4,800,000	1,200,000	0
<b>Total</b>			<b>12,000,000</b>	<b>9,600,000</b>	<b>2,400,000</b>	<b>0</b>

**TO: \$48,200,000**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2018	CONST	NHPP	48,200,000	38,560,000	9,640,000	0
<b>Total</b>			<b>48,200,000</b>	<b>38,560,000</b>	<b>9,640,000</b>	<b>0</b>

### Amendment Description

This amendment proposes to change previous eligible types of work from PE-N and PE-D to CONST and to add \$28,960,000 (federal) to the project in NHPP funds. The previous amendment adding this project to the TIP (FY 2017 Cycle C) erroneously included funding lines for phases of work already completed.

This project includes the construction of a new section of Mack Hatcher Parkway (SR-397) from south of SR-96W, west of Franklin, to east of Hillsboro Road (SR-106/US-431), north of Franklin. This roadway will ultimately be a 4-lane, median divided facility. The initial phase will construct 2 lanes (e.g. 2 lanes inside of the future median) with a full build-out at each intersection. This project includes: curb and gutter, traffic signals, and a multi-use path.



NASHVILLE AREA

# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

**TIP Amendment # 2017-046**

**TIP #:** 2017-56-046  
**2040 RTP ID:** Consistent  
**Project:** Millersville Multi-Modal Connectivity (Phase 1)  
**Requested By:** City of Millersville  
**Proposed Changes:** Add project  
**Total Project Cost:** \$2,168,223

**TO: \$2,168,223**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2017	PE-N; PE-D	LOCAL	230,000	0	0	230,000
2017	ROW	LOCAL	253,000	0	0	253,000
2018	CONST	TAP	1,250,000	1,000,000	0	250,000
2018	CONST	LOCAL	435,223	348,178	0	87,045
<b>Total</b>			<b>2,168,223</b>	<b>1,348,178</b>	<b>0</b>	<b>820,045</b>

### Amendment Description

This amendment proposes to add the project to the TIP with \$1,000,000 (federal) in TAP funding awarded to the project through TDOT's Transportation Alternatives Program's 2016 call-for-projects.

This project includes the construction of new sidewalks and replacement of sidewalks along both sides of SR-31W from the Millersville Community Center and Library to the Millersville City Hall and Elementary School. Project also includes pedestrian bridges, pavement markings, drainage improvements, ADA upgrades, landscaping, signage and pedestrian amenities.





NASHVILLE AREA

# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

**TIP Amendment # 2017-047**

**TIP #:** 2017-76-047  
**2040 RTP ID:** Consistent  
**Project:** Woodridge Place Sidewalks  
**Requested By:** City of Mt. Juliet  
**Proposed Changes:** Add project  
**Total Project Cost:** \$427,455

**TO: \$427,455**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2017	PE-N	LOCAL	50,000	0	0	50,000
2017	ROW	LOCAL	25,000	0	0	25,000
2018	CONST	TAP	352,455	281,964	0	70,491
<b>Total</b>			<b>427,455</b>	<b>281,964</b>	<b>0</b>	<b>145,491</b>

### Amendment Description

This amendment proposes to add the project to the TIP with \$281,964 (federal) in TAP funding awarded to the project through TDOT's Transportation Alternatives Program's 2016 call-for-projects.

This project includes the construction of sidewalks on the north side of Woodland Place from Mt. Juliet Road to Patton Elementary, with a spur connecting to the Middle School. Project also includes drainage improvements, ADA upgrades, curb and gutter, pavement markings and landscaping.



NASHVILLE AREA

# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

**TIP Amendment # 2017-048**

**TIP #:** 2017-46-048  
**2040 RTP ID:** Consistent  
**Project:** Mercury Boulevard Sidewalks  
**Requested By:** City of Murfreesboro  
**Proposed Changes:** Add project  
**Total Project Cost:** \$1,454,501

**TO: \$1,454,501**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2017	PE-N; PE-D	LOCAL	140,000	0	0	140,000
2018	CONST	TAP	1,283,973	1,027,178	0	256,795
2018	CONST	LOCAL	30,528	0	0	30,528
<b>Total</b>			<b>1,454,501</b>	<b>1,027,178</b>	<b>0</b>	<b>427,323</b>

### Amendment Description

This amendment proposes to add the project to the TIP with \$1,027,178 (federal) in TAP funding awarded to the project through TDOT's Transportation Alternatives Program's 2016 call-for-projects.

This project includes the construction of sidewalks along Mercury Boulevard from Broad Street (SR-70) to Middle Tennessee Boulevard. Project also includes drainage improvements, ADA upgrades, landscaping and pedestrian amenities.



NASHVILLE AREA

# Metropolitan Planning Organization

**DRAFT**

## FY 2017-2020 TIP Amendment – September 2017 Adoption

**TIP Amendment # 2017-049**

**TIP #:** 2017-16-049

**2040 RTP ID:** Consistent

**Project:** Opry Mills Multi-Use Path

**Requested By:** Metro Nashville

**Proposed Changes:** Add project

**Total Project Cost:** \$7,914,320

**TO: \$7,914,320**

<i><b>FY</b></i>	<i><b>Type of Work</b></i>	<i><b>Funding</b></i>	<i><b>Total</b></i>	<i><b>Federal</b></i>	<i><b>State</b></i>	<i><b>Local</b></i>
2017	PE-N; PE-D	LOCAL	350,000	0	0	350,000
2018	CONST	TAP	1,250,000	1,000,000	0	250,000
2018	CONST	LOCAL	6,314,320	0	0	6,314,320
<b>Total</b>			<b>7,914,320</b>	<b>1,000,000</b>	<b>0</b>	<b>6,914,320</b>

### Amendment Description

This amendment proposes to add the project to the TIP with \$1,000,000 (federal) in TAP funding awarded to the project through TDOT’s Transportation Alternatives Program’s 2016 call-for-projects.

This project includes the construction of a multi-modal path and elevated boardwalk from the Cumberland River Pedestrian Bridge to the Opry Mills Complex. Project also includes pedestrian bridges, retaining wall, landscaping and pedestrian amenities.

**Agenda Item 5: Transportation Policy and Planning Agreement**

# **Transportation Policy and Planning Agreement between the Transportation Policy Board of the Nashville Area MPO and the Greater Nashville Regional Council**

## **Part A. Purpose of Agreement**

The purpose of this document is to formalize an agreement between the Transportation Policy Board of the Nashville Area Metropolitan Planning Organization (MPO) and the Greater Nashville Regional Council (GNRC) for the administration of the federally-required metropolitan planning process across the designated Metropolitan Planning Area in accordance with the provisions of Title 23, Part 450 of the Code of Federal Regulations.

## **Part B. Terms of the Agreement**

### **1. Authority of the Transportation Policy Board**

- a. The MPO was established in 1970 by the Tennessee Highway Department and the Metropolitan Government of Nashville-Davidson County in response to requirements set forth by the Federal-Aid Highway Act of 1962 mandating that the nation's urban areas carry-out a comprehensive, cooperative, and continuing transportation planning process as a condition of federal transportation funding.
- b. The Transportation Policy Board (TPB) is the policy-making body of the MPO and serves as a central forum for cooperative transportation decision-making in accordance with the provisions of Title 23, Part 450 of the Code of Federal Regulations.
- c. The TPB, as empowered by federal law, has the authority to oversee the development and adoption of regional transportation plans and improvement programs for the metropolitan planning area which it represents and to use the staff resources of other agencies, non-profit organizations, or contractors to develop metropolitan transportation plans and programs.
- d. The authority of the TPB is limited to the adoption of plans and programs and to the oversight of the metropolitan planning process, and relies on a partnership with a Sponsor Agency for professional staffing services, fiscal management, and contracting authority.
- e. The TPB, to the extent provided for in this agreement and as bound by statute or contract, designates the GNRC to serve as the MPO's Sponsor Agency to provide the necessary capacity to carry-out the metropolitan transportation planning process.

## 2. Designation of GNRC as the MPO Sponsor Agency

- a. The GNRC is a public body corporate and politic created pursuant to Title 64, Chapter 7, Part 1, Tennessee Code Annotated, as amended (the Act). The powers and duties of the Council are established by the Act and include regional transportation planning and coordination to prepare for expected growth and development.
- b. The GNRC, to the extent provided for in this agreement and as bound by statute or contract, shall administer the metropolitan planning program on behalf of the TPB of the MPO to include the development of the following plans and programs, and any others required by federal or state law.
  - i. Regional Transportation Plan (RTP) - A financially balanced 25-year multimodal transportation plan that leads to the development of an integrated intermodal transportation system that facilitates the efficient movement of people and goods. The plan is developed/ updated and approved by the MPO at least every four years. (23 CFR 450.322)
  - ii. Transportation Improvement Program (TIP) - A financially balanced, staged, multi-year intermodal program of transportation projects covering a metropolitan planning area which is consistent with the RTP. The TIP is developed in cooperation with the State and any affected public transportation operators. The TIP must be updated at least every four years and must cover a period or not less than four years. The TIP must be approved by the MPO transportation policy board and Governor. The TIP must then be incorporated directly or by reference into the State TIP. (23 CFR 450.324, 450.326(b))
  - iii. Unified Planning Work Program (UPWP) - A document developed annually and adopted by the MPO describing planning activities to be performed in the next fiscal year; in sufficient detail to indicate who will perform the work, the schedule for completion, associated budget and the products that it will produce. (23 CFR 450.308(c))
  - iv. Public Participation Plan (PPP) – A document that provides the general public and interested parties with an overview of the public involvement process involved in carrying out the metropolitan transportation planning process. This includes information about the strategies deployed to engage the public and stakeholders, and the specific timelines and requirements for public comment during the development and adoption of the MPO’s plans and programs.
  - v. Transportation Planning Prospectus – A document that presents an overview of the MPO, its organizational structure and responsibilities, and the procedures used to carry out the federally-mandated transportation planning process in the Nashville region. The prospectus also provides a summary of other agencies involved in regional planning activities and includes the Bylaws of the MPO’s governing body known as the Transportation Policy Board.

- c. In administering the metropolitan planning process on behalf of the Transportation Policy Board, the GNRC shall provide the following services:
  - i. Executive management and administration,
  - ii. Professional planning and engineering,
  - iii. Legal counsel,
  - iv. Fiscal management,
  - v. Procurement and contracting,
  - vi. Required reporting.

### **3. Approval Process for MPO Plans and Programs**

- a. All MPO plans and programs shall be approved by the TPB in accordance with the procedures outlined in the adopted Public Participation Plan to include the participation of the Technical Coordinating Committee, interested stakeholders, and members of the general public.
- b. In no instance shall the governing body of the GNRC act on behalf of the TPB in the adoption of MPO plans and programs, however GNRC shall be permitted to incorporate such plans and programs into other regional documents.

### **4. Staffing Services**

- a. The GNRC management team, working in coordination with the MPO's Planning Oversight Committee (POC), shall be responsible for ensuring that the MPO program is sufficiently staffed, subject to federal funding availability, to carry-out the MPO planning activities outlined in the adopted UPWP. In meeting this requirement, the GNRC shall present a staffing plan to the POC during the development of the annual UPWP in order to negotiate any necessary changes prior to its adoption.
- b. The GNRC shall employ a qualified professional to serve as the MPO Coordinator to manage the day-to-day operations of the MPO program as directed by the adopted Unified Planning Work Program (UPWP).
- c. The GNRC shall ensure that members of the POC are provided an opportunity to participate in the standard performance evaluations conducted by GNRC management, no less than annually, of the staff member serving as MPO Coordinator. Any decision to terminate the staff member serving as MPO Coordinator on the basis of unsatisfactory professional performance shall be made by GNRC in cooperation with the POC. As the employer, the GNRC is authorized to terminate the person serving as MPO Coordinator independent of the POC in instances involving illegal activity or for continued non-compliance with GNRC personnel policies and procedures.

- d. In the event that the staff member serving as MPO Coordinator is no longer available to fulfill those duties, the GNRC shall be responsible for working with the POC to prepare a job posting to be advertised to internal and external candidates according to GNRC hiring policies and procedures.
- e. GNRC will evaluate resumes to identify qualified candidates and ensure that members of the POC are provided an opportunity to participate in interviews with the selected finalists. The GNRC shall obtain approval from the Committee prior to offering employment to the selected candidate. The compensation package will be defined based on the GNRC pay and benefit plan, with the starting salary level determined by level of experience and funding availability.
- f. The staff member serving as MPO Coordinator and all other staff providing services in support of the MPO program are considered employees of the GNRC and shall abide by all GNRC personnel policies and procedures including those related to compensation, time and attendance, professional conduct, non-discrimination, drug and alcohol abuse, outside employment, among others.
- g. The administrative support services needed to sustain the business of the MPO including legal services, human resources, finance and accounting services, and information technology shall be provided by GNRC and reimbursed from available state and federal grants for MPO activities and/or local revenue generated through MPO membership contributions. The costs of such services may be included in the calculated indirect cost rate charged to planning grant contracts.

## **5. Procurement and Contracts**

- a. GNRC is authorized to enter into contracts on behalf of the TPB in order to accept federal and state grants that fund MPO planning activities identified in the adopted Unified Planning Work Program (UPWP).
- b. GNRC is authorized to enter into contracts and legal agreements on behalf of the TPB in order to procure consultant services to carry out activities identified in the UPWP. Such contracts shall meet all applicable state and federal laws and regulations imposed on programs funded with state and federal grants.
- c. Any professional services contract using federal grant funds for MPO purposes must be associated with activity listed in the UPWP prior to execution. An amendment to the UPWP may be required prior to the procurement of services.
- d. All contracts or legal agreements made on behalf of the TPB shall carry the signature of the chair of the TPB in addition to any signatures required by GNRC contracting and procurement policies and the policies.
- e. Procurement of professional services, vendors, or tangible goods shall be carried out in accordance with the relevant policies and procedures of the GNRC and comply with the applicable federal and State law or regulations.



- f. GNRC shall provide members of the TPB an opportunity to participate on the selection committee for procurements made on a competitive basis through a formal request for proposals.

## **6. Equipment and Property**

- a. Office equipment and technology hardware and software purchased solely with MPO federal planning grant funds and/or MPO membership dues shall be identified in the GNRC inventory as the property of the MPO.
- b. Real property, furniture and fixtures, and other equipment purchased by funds outside of the MPO program shall remain under the ownership of the GNRC even if used for the benefit of the MPO program and regardless of any cost-sharing arrangement made with the MPO.

## **7. Financial Management and Program Monitoring**

- a. GNRC shall prepare an annual budget for the MPO program as part of the development of the Unified Planning Work Program (UPWP). The budget shall include anticipated staff and consultant expenses for the upcoming federal fiscal year (OCT-SEPT) and the revenue generated from membership dues. The draft UPWP shall be presented to the Transportation Policy Board in May, with adoption scheduled for August.
- b. GNRC shall provide MPO members notice of proposed dues in February, along with any justification for changes in rates. GNRC will seek approval of MPO dues rates in May as part of its presentation of the draft UPWP. MPO dues will be billed in July and included as an itemized line item on the invoice for GNRC membership dues. Dues shall be payable by October 1 of the same calendar year to coincide with the beginning of the federal fiscal year.
- c. GNRC will account for cash generated by MPO membership dues as a separate line item in the GNRC financial system. Any interest earned on MPO cash shall be retained by GNRC in order to offset the cost of any interest paid by GNRC to cover costs incurred on behalf of the MPO in advance of reimbursement by MPO planning grant contracts.
- d. In order to ensure consistency with the adopted UPWP, all consultant invoices billed to GNRC for MPO activities shall be reviewed and approved by the POC prior to GNRC payment.
- e. In addition to providing monthly financial reports to the GNRC Executive Committee for all GNRC-hosted programs, the GNRC Finance Department shall also provide monthly financial reports on MPO activities to the POC. All GNRC monthly financial reports are made available on the GNRC website.
- f. GNRC shall maintain and make available to the POC upon request, financial records pertaining to the MPO program including employee timesheets, cost allocations to the MPO program funds for payroll and other direct expenses, and invoices paid for professional service contracts issued on behalf of the MPO.

- g. The GNRC shall provide to the POC a copy of the annual independent audit filed with the Tennessee Comptroller and the annual indirect cost rate proposal submitted for approval by its cognizant agency.
- h. GNRC shall provide the POC copies of all programmatic and financial audits of the MPO program conducted by the state or federal agencies including the federal certification review conducted by the Federal Highway Administration and the Federal Transit Administration every four years. Such audits shall be used by the POC for the purposes of monitoring the quality and effectiveness GNRC's administration of the MPO program.

**Part C. Effective Period**

This Agreement shall remain in effect until either party notifies the other in writing that the Agreement is no longer suitable. If or when this occurs, the parties agree to meet as soon as practicable to discuss possible modifications to the Agreement, or to develop a plan to transition the role of Sponsor Agency to another organization.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement, effective as of the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**NASHVILLE AREA METROPOLITAN PLANNING ORGANIZATION:**

\_\_\_\_\_  
Chair, Transportation Policy Board

\_\_\_\_\_  
Chair, Planning Oversight Committee

**GREATER NASHVILLE REGIONAL COUNCIL:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Executive Director & Secretary

Approved as to Form and Legality:

\_\_\_\_\_  
Chief Legal Counsel