

**MINUTES**  
**of the**  
**TRANSPORTATION POLICY BOARD**  
**Of the**  
**Nashville Area Metropolitan Planning Organization**  
**September 19, 2018**

Attendees: Mayor Rogers Anderson, Mayor Bernie Ash, Mr. Steve Bland, Mayor David Briley, Mayor Paige Brown, Mayor Jamie Clary, Mayor Dean Dickey, Mr. Gerald Herman (for Mayor Michael Arnold), Executive Anthony Holt, Mr. Eddie Hood, Mr. Jim Kerr (for Mayor Shane McFarland), Ms. Pam Kordenbrock, Mr. Victor Lay (for Mayor Rick Graham), Mr. Larry McGoogin (for Gov. Bill Haslam), Mayor Andy Ogles, Mayor Mary Esther Reed, Mr. Michael Skipper, Mayor Billy Vogle, Mayor Ken Wilber

**Call to order**

Mayor Mary Esther Reed, Chair, opened the meeting at 11:03 a.m.

**Approval of 8/15/18 meeting minutes**

Mr. Gerald Herman moved to approve the meeting minutes with Mr. Jim Kerr seconding. The motion passed unanimously.

**Public Comment**

There was no public comment.

**Informational Items**

**a. Federal Certification Report**

Mayor Reed said that the Board last month requested that the staff meet with TDOT and FHWA to discuss the corrective actions. She said that they had done this on multiple occasions. She said that she kept the members up-to-date by sending updates to the board as well as revised drafts. She said that the last one sent was yesterday and it has been handed out this morning.

Ms. Mary Connelly, MPO Coordinator, said that the staff has been working closely with FHWA and TDOT over the past month to work on a plan to come into compliance with the federal regulations of the four corrective actions.

Ms. Connelly said that the corrective actions regarding the planning agreements between the MPO, TDOT, and the public transportation providers has a deadline of February 4, 2019. She said that these agreements will describes how all of the entities will cooperate to carry out the metropolitan planning process. She said that the MPO fully dedicates to creating this agreement working in conjunction with

TDOT and our partners. She said that the MPO will coordinate with TDOT (who has a consultant under contract to create a draft planning agreement that can be applicable statewide) regarding language of the agreement and adopt the agreement by the end of 2018 to make sure the agreements are fully executed by the deadline of February 4, 2019.

Regarding the Public Involvement corrective action, Ms. Connelly said that this is to make sure that the members and the public are able to participate in the metropolitan planning process in a transparent way. She said that this is to ensure the topics that are related to the metropolitan planning process are adequately noticed and discussed at the proper venues and that the TPB is the authorized body for all of the formal activities related to that process. She said that this had a deadline of August 15, 2018 and this action is more about a process being carried out than the creation of a document. There will be meetings with FHWA/TDOT/MPO to discuss the progress toward compliance about midway between the deadline and the FHWA determination as we move forward.

The Public Participation Plan (PPP) is a document which shows the coordinated effort with stakeholders and the public to keep them involved and engaged in the MPO activities. As part of this corrective action, an evaluation will be done of the effectiveness of the strategies that are identified in the PPP and it will be updated appropriately. She said that as part of that effort we plan to coordinate with members and stakeholders and the public, and do an assessment and evaluation of our prior outreach efforts to identify new outreach efforts and see what is working and not working. The peer research and evaluation of this document will be done to deliver a partner reviewed document by the fall of 2018. A draft document will be out for a public review and comment period in February 2019, enabling the MPO to meet the May 3, 2019 deadline. The FHWA/FTA determination of compliance will be June 3, 2019.

Ms. Connelly said that the Congestion Management Process (CMP) action relates to how the congestion management process is integrated into the overarching planning process. She said that this had two separate deadlines. The first is the establishment of an action plan which identifies the details and actions that the MPO will take to develop a compliant process and then the establishment and implementation of that plan by the January 2020 which is the anticipated deadline of TDOT's STIP update. As part of this, the MPO staff will participate in an FHWA workshop next month. She said coming from that workshop the draft action plan will be nearly done and it will be submitted by the February deadline. Other efforts include doing a baseline analysis to better understand the needed and necessary improvements as part of that process. She said that the final action plan will be done by February 4, 2019 and implemented by January 2020. The primary success of this is to have a compliant process.

She said that this is the third draft produced with our federal and state partners.

Mayor Jamie Clary asked if there is a downside to agreeing to all of the actions. Ms. Connelly said there was none because it brings us into compliance with federal regulations.

Executive Anthony Holt asked if all parties were on-board with this draft. Ms. Connelly said yes.

Mr. Larry McGoogin said that TDOT feels good with the progress so far and will work to make sure the MPO comes into compliance.

Ms. Pam Kordenbrock said it is a step in the right direction. She said that for the PPP and CMP, FHWA will recommend extra steps specific to those two items to ensure that all activities are covered because they are complicated. She said that FHWA is happy with the conversations so far and will continue to work with the staff to ensure the deadlines are met.

Mayor Reed asked if this board needs to take action or are we good with the progress we are making. Ms. Kordenbrock said that the board's actions is the board's action and can move forward but the board can take action or not. Mayor Reed said that we should move forward before the board takes action. Mayor Reed thanked the MPO staff, TDOT, and FHWA for all of the hard work during the past month.

Executive Holt clarified that the timetables have been laid out and specific recommendations will be brought before the Board on each item which will be voted on. Ms. Connelly said the way this Board chooses to take action on these corrective actions is up to the Board.

**b. TDOT Multi-Modal Access Grant Priorities**

Ms. Connelly said that TDOT has requested that each MPO and RPO submit up to three applications for a statewide competition improving bicycle/pedestrian along state routes. This MPO received three applications and along with the BPAC recommended them all. 1) City of Mt. Juliet for sidewalks along Lebanon Road from Mt. Juliet Road to Parkland Drive, 2) City of Murfreesboro for sidewalks along Clark Boulevard, and 3) Metro Nashville for intersection improvements (crosswalks and bus stop improvements) at McNally and Nolensville Road.

Mayor Anderson asked for clarification about state routes. Ms. Connelly said that it had to be on state routes or connecting to state routes within a quarter mile. Mr. Eddie Hood asked if adding a turn lane on Murfreesboro Road in Franklin at a school would be eligible. Ms. Connelly said no. She said that the purpose of this program improvements to bicycle and pedestrian infrastructure and transit accessibility.

**Business Items**

**a. Resolution 2018-009 Amending the Transportation Improvement Program (TIP)**

Ms. Anna Emerson, MPO staff, said that there were 35 proposed amendments for this TIP cycle and that the TCC has endorsed them for adoption by the Board.

Mayor Reed opened the public hearing. There were no comments. Mayor Reed closed the public hearing.

Mayor Ken Wilber moved to adopt the MPO Resolution 2018-009. Mayor Clary seconded and the motion passed unanimously.

**b. Election of TPB Vice Chair**

Mayor Anderson said that the nominating committee recommends that Mayor Rick Graham, Spring Hill, be elected as Vice Chair to fill out the term of retiring Mayor Howard Bradley. With no nominations from the floor, Mayor Reed moved to elect Mayor Graham. It passed unanimously.

**Regular Reports**

**a. MPO Coordinator's Report**

Ms. Connelly said that there are flyers in the meeting packet for upcoming deadlines for performance based planning and federally required target setting. She said that at the October meeting there will be a presentation/discussion of the many new measures and targets that the MPO will be required to support or adopt on their own. She said that one of the requirements relates to transit providers and is related to transit assess management targets. Mr. Steve Bland said that the MTA/RTA is doing an inventory for asset management of the rolling stock for maintenance and replacement. He said that they will meet the

October 1, 2018 deadline. Ms. Connelly said that as a result of the converging deadlines, the MPO will be meeting the deadline as related to transit management following the October 1 deadline and there will be no substantive impacts to that and it will be on the October meeting agenda for approval.

Ms. Connelly said that the South Corridor Study is in the process of coordinating with the partners along the corridor to get all of the data needed to get existing and future conditions analysis and to better understand what their needs are relating to the study and to better partner with them.

Ms. Emerson briefly went over the 2019 TIP amendment cycles. She said that if there are any issues with dates going forward, everyone would be notified.

Ms. Emerson said that a project tracking spreadsheet will be presented next month that outlines projects each jurisdiction's has that will be completed with MPO funds. She said that we anticipate presenting at October meeting. She said that the TCC members have been asked to report project status by the end of this week. The purpose of this report is to monitor project progress and any challenges a project may be facing so we can help you troubleshoot any issues.

**b. TPB Chair's Report**

Mayor Reed introduced two new Board members, Mayor Billy Vogel of Robertson County and Mayor Andy Ogles of Maury County.

**Other Business**

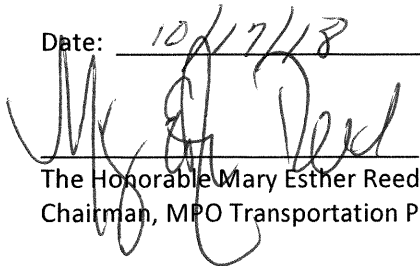
Mr. Michael Skipper reminded the members of the GNRC Annual Meeting/Luncheon on September 26, 2019. The business meeting will begin at 10:30 a.m. This is the meeting where the annual budget is adopted and the officers for the coming year are elected. The awards luncheon will begin at 11:30 a.m. The speaker will be **Doug Hooker, Executive Director** of the Atlanta Regional Commission.

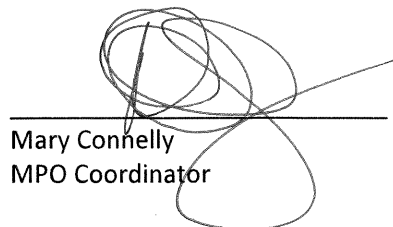
Mr. Skipper reminded the members to please fill out the survey sent to them regarding GNRC communications strategies. A data request to update the various planning models has also been sent out. He said that a first ever master plan for solid waste will be done.

He said that a training course on the GNRC/MPO is being planned for either November or December to help the members understand the organizations better. Ms. Kordenbrock said that FHWA will provide training on the federal processes whenever asked. Mr. McGoogin said that TDOT is also willing to hold training workshops.

With no further business, the meeting was adjourned at 11:35 a.m.

Date: 10/17/18

  
The Honorable Mary Esther Reed  
Chairman, MPO Transportation Policy Board

  
Mary Connelly  
MPO Coordinator